

City of Cave Junction
PO Box 1396, Cave Junction, OR 97523
(541) 592-2156

WATER AND SEWER SERVICE APPLICATION

I request the water to be turned on / off or Read Only on this Date: _____

Have you or anyone residing with you ever had services with the City of Cave Junction? Yes / No

Service Utility Location/Address: _____

Name: _____ **Phone:** _____

ID: _____ **STATE:** ____ **DOB:** _____ **SSN:** _____

Billing Address: _____

Own/Rent: Owners Name: _____ Verified Rental Agreement/Ownership _____

A refundable water and sewer deposit in the amount of \$ _____ was made to the City as required by Municipal Code 13.04.080. Receipt# _____ Ck# _____ Cash _____

UTILITY BILLING TERMS:

- The Water Meters are read on the 15th of every month.
- Utility Bills will be mailed on the 20th of each month.
- Utility Bills are due and payable on the 1st of every month.
- A Late Fee of \$25.00 is applied to account if bill is not paid by close of business on the 20th.
- **New Utility Accounts will not be activated until all previous account balances for that address have been paid in full.**
- A Disconnect fee of \$40.00 will be charged if service is discontinued for non-payment.
- To discontinue service, the Customer must provide written instruction to City Hall with a forwarding address & date to turn off services.
- Any information listed on this form may be used for collection purposes.
- A Deposit of \$50.00 is required to test a Meter. The \$50.00 test fee will be refunded if the test reveals the meter to over register more than 2% under conditions of normal operation. If the meter is operating satisfactorily, the deposit will not be refunded.
- Customer acknowledges his/her understanding that a back-flow device is to be installed as part of and prior to operating an irrigation system. _____ (Initials)

Customer Signature: _____

Date: _____

** In signing, the applicant agrees to comply with the rules, regulations, policies and procedures related thereto.*

This application is merely a written request for service and does not bind the utility department to serve the property.

CITY USE ONLY:		
First Bill Date: _____	Account No.: _____	Locate No.: _____