

# Water & Sewer Rates

## Municipal Code 13.02

### **13.02.040 APPLICATION FOR UTILITY SERVICE**

**A. Application Form.** Each applicant for water and /or sewer services shall sign an application form provided by the city giving the following information, and any other reasonable information necessary:

1. Name
2. Telephone number
3. Service address
4. Date new service is requested
5. Date service is required
6. Mailing address for billing
7. Proof of Ownership / Signed rental agreement
8. Picture ID, i.e., driver license, state ID, military ID
9. Social Security number

In such case where the applicant is a renter, the applicant will show a copy of the rental agreement to assure the legal/authorized parties are signing for utilities.

**B. Deposit and Establishment of Credit** At the time application of service is made, the applicant shall establish credit with the utility department.

**1. Establishment of Credit** The credit of an applicant shall be established once the applicant makes a cash deposit with the utility department to secure payment of bills for service. The deposit shall be an amount established by the city council with a motion or resolution. (Currently \$150.00: \$70/water and \$80/sewer)

**2. Deposits** In the event service is discontinued, the deposit shall be applied to the closing bill. The city shall not pay interest on any cash deposits as such interest is used to offset department operating expenses. If the customer's account becomes delinquent after the deposit has been refunded, the utility department or, its authorized representative, may demand a new deposit to reestablish credit.

**3. Forfeiture of Deposit** If an account becomes delinquent and it is necessary to turn off the service, the deposit shall be applied to the unpaid balance due. Water service shall not be restored to the premises, or to that customer at different premises, until all outstanding bills have been paid, the cash deposit replaced, and receipt of a service charge as established by the city council, is paid.

**D. Previous History** At the time an application for service is made, any person, with a previous history that had been forwarded to a collection agency, will pay three times the regular deposit required by the city. This requirement is to fully ensure payment and any related charges. This deposit will be held for not less than two full years, at which time the account will be reviewed to determine whether a part or all of the deposit will be refunded to the customer.

### **13.02.150 DELINQUENT ACCOUNTS**

**E. Increased Deposits** When accounts become delinquent, the water department or its authorized representative may require a deposit in order to *fully secure payment* of bills for water/sewer service and related charges.

### **13.02.100 SEWER SERVICE RATES**

**A. Sewer Service Charges for Users of the City** All equivalent dwellings pay a monthly rate of \$50.00 per month. Additional charges will be assessed for usage over the 500 cubic feet minimum (based on the average water consumption during winter months). An additional charge will be assessed at a rate of \$15.00 per unit recommended or required to have a sand or grease trap but having none. Sewer rates for schools are calculated based on total enrollment including staff divided by 15.

### **13.02.050 WATER SERVICE RATES**

**A. Water service charges will be as follows:**

1. Basic Charge 3/4" meter, one unit, first 500 cubic feet	\$35.00 minimum
Over 500 cubic ft through 1000 cubic ft	\$1.65 per 100 cubic feet
Over 1000 cubic ft through 2000 cubic ft	\$1.75 per 100 cubic feet
Over 2000 cubic ft through 3000 cubic ft	\$1.90 per 100 cubic feet
Over 3000 cubic ft	\$2.05 per 100 cubic ft
2. Additional Charges. Delivery outside city limits	\$12.00 per month
1" meter	\$20.40 per month
1 ½ - 2" meter	\$40.80 per month
3" meter	\$61.20 per month
4" meter	\$81.60 per month

**B. Charge for Delivery Outside** Additional water service charges for delivery outside city limits shall be deposited into the bond redemption fund in lieu of property taxes as paid by owners within the city limits for payment of loans and bonds used to provide the current system.

### **13.02.060 BILLING AND PAYMENT**

**A. Meter Readings** Meters will be read monthly and customers billed on the basis of the meter reading to the nearest ten cubic feet. The utility department will keep an accurate account in its books of all meter readings and such accounts, so kept, shall be offered at all times, places and courts as prima facie evidence of the use of utility service by the customer.

**B. Rendering of Bills**

1. Normal Billing Period. All bills will be rendered monthly.
2. Other Than Normal Billing Period. Opening or closing bills, or bills that for any other reason, cover a period other than the normal billing period shall be pro-rated.

**13.02.140 Discontinuance**

2. Discontinuance at other locations. If a customer receiving other utility services at more than one location becomes delinquent, utility services at all locations may be discontinued to enforce collection of the delinquent account.

**13.02.150 Delinquent Accounts**

**B. Turn Off Notice:** A past due notice shall be sent to the customer on the day following the issuance of a bill that was issued with a previous balance due. Said notice will indicate the scheduled disconnection date of utility services, if the delinquent balance is not paid in full prior thereto.

**C.1. Multiple units served by one meter on turn off date:** The City will deliver notifications to each unit served by a single meter. Said notice will state the date and time utility services will be turned off. A \$20.00 disconnect notification fee will be charged for each notice hung.

**F.** Where service has been terminated as a result of delinquency or any other reason, a charge for disconnection of service will be made. The disconnect charges and disconnect notification charges may be set by motion or resolution by the city council.

**13.02.160 Restoration of Service**

**A.** Restoration of service that has been disconnected for non-payment of bills shall be made after payment of current and past-due charges and a restoration fee of \$40.00 during regular business hours or \$60.00 after the close of regular business hours and other established charges, and posting a deposit as hereinbefore.

**In Accordance with Resolution 849:**

**Service Call Charge** When a customer requests a representative of the City Public Works Department respond to a problem, and the problem is determined to be the customer's responsibility, a service call charge of \$40.00, during regular business hours, and \$60.00 after the close of regular hours, shall be billed to the customer.