

# Four: **Park System Goals and Actions**

The Cave Junction community is eager to see positive development of its park system. The City already has many well-used and well-loved assets, and now residents are excited to take the next steps in improving and expanding their parks.

The CSC parks planning team reached over 550 residents of Cave Junction, including about 250 children and young adults, through stakeholder interviews, public outreach events, and the community survey. The input from these enthusiastic residents forms the basis of the goals and actions listed here to guide development of Cave Junction's parks and recreation system over the next 10 years.

This Parks and Recreation Master Plan seeks to provide concrete, manageable guidance to the City of Cave Junction and its partners. When implemented, the actions presented here will create a more vibrant, accessible, and sustainable parks and recreation system that will improve the community's health, well-being, and quality of life.

## **Goals and Actions**

The seven goals and accompanying action items listed in the following pages are based on common themes and critical insight obtained from the research and community involvement – each goal includes justifications to explain its origin. Goals are defined as a solution to meet the needs identified through outreach. Actions and sub-actions are practical steps that can be taken to achieve goals. The goals and actions center around seven main topics:

- Coordination and Administration
- Safety and Security
- Maintenance
- Connectivity Between Parks
- Recreation Classes and Events
- Facility Improvements
- Long Term Funding and Partnerships

# Goal 1:

## Establish a formal parks and recreation coordination & administration system

Justification #1: Since a designated Cave Junction Parks Department does not exist, it is recommended that the residents of Cave Junction decide upon an administration strategy to delegate action items within the Cave Junction Parks & Recreation Master Plan.

Action #1	Purpose of Action
<b>1. Choose the appropriate Parks and Recreation formal group to implement The Cave Junction Parks and Recreation Master Plan and oversee the park and recreation system.</b>	Sustains the plan and future parks and recreation initiatives past the involvement of current members; creates a structure for the plan to be used for grant applications; serves as a centralized space for communication between different groups and community members on parks and recreation efforts.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Decide on whether to create an official Friends of Jubilee Park, a parks public committee, or an unofficial volunteer group.</p> <p><i>Sub-Action #2:</i> If a non-profit group is selected, apply for a 501(c)3 status within 1 month in order to apply for grant funding opportunities.</p> <p><i>Sub-Action #3:</i> Create roles and responsibilities for the formal parks and recreation group.</p>	
Action #2	Purpose of Action
<b>2. Establish ongoing partnerships between the Parks and Recreation formal group and public/community organizations within Cave Junction.</b>	Increases cost-sharing between organizations to support more community events, programming, and development.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Clarify which local organizations want to establish a formal partnership or an affiliate (periodic involvement).</p> <p><i>Sub-Action #2:</i> Establish Memorandums of Understanding (MOUs) with local organizations interested in partnerships (ongoing responsibilities, cost-sharing).</p>	
Action #3	Purpose of Action
<b>3. Establish ongoing partnerships with regional, county, state, and federal organizations.</b>	Supports the development of new recreation options for community members; facilitates shared resources.
<b>Sub-Actions</b>	
<p><i>Sub-action #1:</i> Establish a formal relationship with land management agencies (Illinois Valley Recreation Opportunities Collaborative (IVROC), Oregon State Parks, U.S. Forest Service, Bureau of Land Management, National Park Service).</p> <p><i>Sub-Action #2:</i> Designate a member of the Parks and Recreation formal group to attend Illinois Valley Recreation Opportunities Collaborative (IVROC).</p> <p><i>Sub-Action #3:</i> Designate a member of the Parks and Recreation formal group to keep up to date with the State of Oregon Parks and Recreation Commission &amp; Oregon Recreation Trails Advisory Council (agenda, meeting minutes, and opportunities for public comment).</p>	

Action #4	Purpose of Action
<b>4. Develop a joint use agreement with the Three Rivers School District to clarify public use of school recreation facilities.</b>	Ensures rules are consistent between schools, and procedures are transparent and available to community members and local organizations.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Establish a policy for independent use of school facilities (playgrounds, fields). <i>Sub-Action #2:</i> Ensure that the policy is publically accessible. <i>Sub-Action #3:</i> Develop a strategy for addressing maintenance needs and system improvements.	
Action #5	Purpose of Action
<b>5. Develop communication plan that informs local community members of Cave Junction Park initiatives, progress, and future development ideas.</b>	Facilitates the coordination of park and recreation ideas by highlighting opportunities for local organizations to join together; prevents a disconnect between groups with similar goals.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Establish a centralized, covered kiosk in Jubilee Park to convey information to the public. <i>Sub-Action #2:</i> Establish a system for members of the public and community organizations to post events, classes, and other ideas for parks and recreation coordination. <i>Sub-Action #3:</i> Consider consolidating all online postings between the various online sites (Illinois Valley calendar, Rogue Valley calendars, Facebook, and other social media sites).	
Action #6	Purpose of Action
<b>6. Coordinate with the City Council to ensure the Parks and Recreation formal group follows all city proclamations and ordinances related to parks, recreation, and open spaces.</b>	Furthers a united community vision for park and recreation efforts in Cave Junction; supports increased collaboration from area residents.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Honor the “Bee-Friendly” proclamation adopted by City Council by planting and maintaining native plants. <i>Sub-Action #2:</i> When possible, all recreational development will meet ADA requirements for accessible recreation. <i>Sub-Action #3:</i> All recreational development will be available to the public, regardless of age, race, ability, orientation, and religion.	

## Goal 2:

### Implement systems to increase security & safety in parks, recreation, and public spaces

Justification #1: Community survey responses show that many respondents (about 65%) were “somewhat dissatisfied” and “very dissatisfied” with the feelings of safety in Jubilee Park. Of the survey write-in comments for Jubilee Park, 87% were related to safety. About 68% of the comments mentioned concern for the presence of transients, drugs/drug use/paraphernalia, or otherwise general feelings of lack of safety.

Justification #2: Overall, high school students’ concerns for Jubilee Park stemmed from a lack of safety/security. Of the 112 additional comments given by high school students, 29 specifically mentioned safety/security as one of their recommendations; and 51 specifically mentioned a lack of cleanliness/homeless/drug use in Jubilee Park. Residents from the Senior Center Workshop also mentioned (5 times) the need for security/park host/police presence.

Justification #3: Seven people from the advisory community interviews shared their concerns about the need to have a safe place to enjoy the activities and facilities of the parks.

Action #1	Purpose of Action
<b>1. Develop a two-person Park Host system for Jubilee Park in partnership with the City of Cave Junction Public Works Department.</b>	Provides supervision over park visitors, and the physical park space; increases community sense of ownership of park and recreation spaces.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Designate security and safety roles for park hosts alongside Neighborhood Watch, Sheriff Department, and Cave Junction Patrol.</p> <p><i>Sub-Action #2:</i> Develop Park Host roles and responsibilities (i.e. opening/closing bathrooms, maintenance, expectations for presence in Jubilee Park, time off, and to inform law enforcement of any immediate safety issues that arise, not to confront the situation themselves).</p> <p><i>Sub-Action #3:</i> Establish park host training system (examples: Adopt-A-Park, partner with Oregon State Parks).</p> <p><i>Sub-Action #4:</i> Formalize park host recruitment strategies (possible coordination with the United States Forest Service, National Park Service, Oregon State Parks, and Josephine County Parks).</p> <p><i>Sub-Action #5:</i> Designate and make any necessary changes to site within Jubilee Park for the park hosts to put their residences (park host owned RV homes or similar mobile home).</p>	
Action #2	Purpose of Action
<b>2. Coordinate with Sheriff Department to integrate a Jubilee Park security patrol plan in the regular development of patrol schedules.</b>	Addresses community concerns around safety; reduces maintenance needs by lowering the impact of individuals in the park at night.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Coordinate with the Sheriff Department for a scheduled nighttime patrol.</p> <p><i>Sub-Action #2:</i> Coordinate with the Cave Junction Patrol to provide support to the Sheriff Department.</p> <p><i>Sub-Action #3:</i> Identify methods of communication between park host and community patrols, law enforcement, and emergency personnel.</p>	

Action #3	Purpose of Action
<b>3. Establish a system to regularly address safety concerns regarding the conditions of public buildings and spaces within Cave Junction.</b>	Increases the capacity to manage safety and health concerns for park, recreation, and public spaces before any community members become injured.
Sub-Actions	
<p><i>Sub-Action #1:</i> Contract with appropriate geo-technical engineers to determine the best way to address the safety and health hazards of the current conditions of the Cave Junction Swimming Pool site.</p> <p><i>Sub-Action #2:</i> Prioritize amendments to Little League field facilities that address health, safety, and accessibility considerations.</p> <p><i>Sub-Action #3:</i> For future parks developments, include design solutions that discourage vandalism and destruction of park infrastructure.</p>	
Action #4	Purpose of Action
<b>4. Increase overhead lighting at Jubilee Park.</b>	Increases visitors' ability to see park grounds and other visitors.
Sub-Actions	
<p><i>Sub-Action #1:</i> Add lighting around proposed walking trail circling Jubilee Park (Concept Plan).</p> <p><i>Sub-Action #2:</i> Include a timer that shuts off lights at 10pm, or utilize Park Host to turn off lights manually.</p>	



## Goal 3:

### Develop a Cave Junction Park and Recreation Maintenance Plan

Justification #1: Eight people from the advisory community interviews stated that Jubilee Park needs maintenance and an overall upgrade.

Justification #2: 50% of high school students are either somewhat or very dissatisfied with current park offerings. Additionally, the highest percentage of votes for Jubilee Park (56%) was to maintain the rest rooms.

Justification #3: About 47% of community survey respondents indicated that they like the natural areas of Jubilee Park, but wish it was better maintained.

Action #1	Purpose of Action
<b>1. Create additional maintenance assistants for Jubilee Park.</b>	Decreases delays in responding to facility issues.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Develop maintenance responsibilities for Park Hosts.</p> <p><i>Sub-Action #2:</i> Leverage partnerships with local community organizations to provide unpaid student internships and job-training initiatives to assist with maintenance needs.</p> <p><i>Sub-Action #3:</i> Develop a project list for local groups and schools to perform during community or school sponsored project days (e.g. Dan Fiske Community Work Day, College Dreams, Rotary Youth Program).</p>	
Action #2	Purpose of Action
<b>2. Integrate the Cave Junction Parks and Recreation Master Plan's maintenance-related recommended actions into the Park Facilities Maintenance Plan.</b>	Prepare for future maintenance needs, particularly potential new facilities or park users.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Review and update the maintenance schedule for Jubilee Park.</p> <p><i>Sub-Action #2:</i> Gain approval from City Council for maintenance schedule revisions.</p> <p><i>Sub-Action #3:</i> Create a publically available schedule online (i.e. website, Facebook) to periodically review and update the maintenance needs and schedule for Jubilee park, and any new park, recreation, or public space.</p>	
Action #3	Purpose of Action
<b>3. Create a centralized public communication system for the public to report any vandalism/maintenance needs within parks, recreations, and public spaces.</b>	Supports the capacity of maintenance personnel; publically available maintenance communication options illustrate the process for change within parks and recreation, increasing community support for park and recreation efforts.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Post City Hall contact numbers for the Public Works department on Jubilee Park facilities.</p> <p><i>Sub-Action #2:</i> Publicize the public communication options on centralized websites (Facebook page, Illinois Valley Calendar, email listservs).</p> <p><i>Sub-Action #3:</i> Publicize the public communication options in known community places (grocery stores, schools, senior center, and the future information kiosk in Jubilee Park).</p>	

Action #4	Purpose of Action
4. Complete current maintenance needs for Jubilee Park restrooms.	Prioritization of specific maintenance needs serves to meet community members' desire to address safety within Jubilee Park.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Remove alcoves in Jubilee Park restrooms.</p> <p><i>Sub-Action #2:</i> Repaint restroom interior with graffiti-resistant paint (paint with silicon).</p> <p><i>Sub-Action #3:</i> Install protective devices around bathroom amenities (lights, soap dispensers).</p>	
Action #5	Purpose of Action
5. Replace the current backstop and lighting fixtures for the baseball field in Jubilee Park.	Addresses safety concerns from the current lighting fixtures.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Determine timeframes for maintenance of new fixtures and eventual replacements; integrate into maintenance schedule.</p>	
Action #6	Purpose of Action
6. Correct the drainage issue for the southwest corner of the skate park in Jubilee Park.	Addresses safety concerns for skate park users.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> In the near-term, mitigate flooding with lower-cost stormwater management measures (native plants, swales).</p> <p><i>Sub-Action #2:</i> Determine needed improvements/repairs, and phase them into maintenance schedule over the longer-term.</p> <p><i>Sub-Action #3:</i> Pursue system development charges for stormwater management.</p>	
Action #7	Purpose of Action
7. Add native plants to mitigate flooding in Jubilee Park within 2 years.	Addresses community interest and financial need to use low-impact and low-cost means to manage park and recreation spaces.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Partner with the Garden Club to coordinate new plantings with future capital projects in Jubilee Park.</p>	

# Goal 4:

## Establish connectivity between parks

Justification #1: Six people from the advisory community interviews shared the desire to have the parks connected to one another, through hiking and bike trails.

Justification #2: Participants at several outreach workshops identified increased connectivity as a priority. Thirty-five percent of high school students voted for bike paths/trails that connect existing parks to the larger community.

Justification #3: The third highest community survey response for “What are your top priorities for Cave Junction Parks and Recreation in the next 10 years?” was to “build bike paths/trails to connect existing parks to larger community” (30% of respondents selected this option).

Action #1	Purpose of Action
<b>1. Develop a trail plan within the next 4 years (begin in 3 years).</b>	Increases the ability of different demographic groups to access park and recreation options; prioritizes safety in accessing park and recreation options.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Develop three major trail connections over the next 7-8 years.</p> <p><i>Sub-Action #2:</i> Create a phased approach to establishing walking/bike routes between the parks; prioritize routes along existing roads.</p> <p><i>Sub-Action #3:</i> Develop a short walking trail linking Jubilee Park with Lorna Byrne Middle School.</p> <p><i>Sub-Action #4:</i> Develop a designated trail behind Healthy U building for student’s school commute.</p> <p><i>Sub-Action #5:</i> Develop bike lanes and/or trails to connect to local public lands (U.S. Forest Service, Bureau of Land Management).</p>	
Action #2	Purpose of Action
<b>2. Revise the Cave Junction Transportation Plan within the next 6 years.</b>	Increases the ability of different demographic groups to access park and recreation options; prioritizes safety in accessing park and recreation options.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Develop a system to clearly demonstrate the separation between cars and bike lanes for existing and future bike paths.</p> <p><i>Sub-Action #2:</i> Coordinate with Josephine County and the Oregon Department of Transportation on transportation and trails plans, including streets designated as shared car/bike streets without established bike lanes.</p> <p><i>Sub-Action #3:</i> Install separate bike lanes connecting Jubilee Park, Illinois Valley High School, Lorna Byrne Middle School, and Evergreen Elementary School along East River Street, West River Street, and South Junction Avenue.</p>	



Action #3	Purpose of Action
<b>3. Install wayfinding signage for trail system map within the next 7 years.</b>	Allows area residents to find parks or trails that may have previously been inaccessible; provides a way for visitors and travelers to experiences the public land surrounding Cave Junction.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Place a permanent trail system map in Jubilee Park.	
Action #4	Purpose of Action
<b>4. Purchase land easements to connect to federal and state trail systems along Illinois River within the next 8 years.</b>	Adds to recreation options by increasing ways area residents can access nearby public lands.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Conduct a feasibility study for constructing a bridge trail connecting Forks State Park to Cave Junction.	

# Goal 5:

## Increase diversity of recreation classes & events

Justification #1: Six people from the advisory committee interviews expressed their desire to see more programs, classes, and events being implemented in the park.

Justification #2: Forty-one percent of high school students were either somewhat or very dissatisfied with the current recreation amenities available. Twelve votes from the Easter Egg Outreach Event were given for more recreation classes/activities.

Justification #3: When asked if they would like to see special events added or expanded in the next 5 years, about 87% of 137 community survey respondents indicated “Yes”. About 97% of 135 respondents to the question “Would you like to see recreation classes, events, and teams expanded or added in the next 5 years?” reported “Yes”.

Action #1	Purpose of Action
<b>1. Develop 2-3 new recreation classes, events, or programs within the next 2 years.</b>	Addresses the need for increased recreation and community engagement opportunities for different demographics, particularly Cave Junction youth.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Identify the equipment needed and protocol for scheduling appropriate movies for family movie night at the park. <i>Sub-Action #2:</i> Establish a covered stage and electrical outlets near the parking area for Farmers Market performances. <i>Sub-Action #3:</i> Identify park improvements that might enable new events, competitions, or activities. <i>Sub-Action #4:</i> Support continuation of the Chamber of Commerce sponsored Concert in the Parks program.	
Action #2	Purpose of Action
<b>2. Post recreation classes and events on centralized public online forums (social media, Illinois Valley calendar), and future information kiosk in Jubilee Park.</b>	Reduces barriers to finding out about different recreation options; highlights possible overlaps in events and areas for coordination.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Ensure that a designated member of the Parks and Recreation formal group is responsible for posting classes and events.	
Action #3	Purpose of Action
<b>3. Create a management system for renting park facilities (i.e. Jubilee Park shelter).</b>	Provides a clear, consistent, and transparent set of rules and procedures for community members and organizations to rent park facilities.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Post the rental procedures and schedules (with available dates and times) on centralized online forums and the future information kiosk in Jubilee Park. <i>Sub-Action #2:</i> Ensure that services for reserving park facilities are available both online and in-person.	

Action #4	Purpose of Action
<b>4. Develop a system that allows independent instructors to offer recreation classes in parks and charge fees.</b>	Encourages people to offer classes by lowering the barriers to accessing possible venues and by creating clear methods for instructors to be compensated.
Sub-Actions	
<i>Sub-Action #1:</i> Designate ways for the City to rent spaces to instructors (in-person at City Hall, by phone, by mail, online), either by a set fee or by the number of people who attend a class. <i>Sub-Action #2:</i> Create a system of payment for instructors based on flat-rates or on number of attendees.	
Action #5	Purpose of Action
<b>5. Assist in volunteer recruitment and event outreach for local partners' existing events and potential new events/classes</b>	Increases the capacity of local organizations to develop and offer parks and recreation related programs, events, and classes.
Sub-Actions	
<i>Sub-Action #1:</i> Support and promote quarterly Cave Junction Clean-Up Days with local partners (i.e. Rotary Club). <i>Sub-Action #2:</i> Develop formal procedures and outreach templates to promote new events/classes.	

# Goal 6:

## Prioritize improving existing parks before developing new parks

Justification #1: Several of the advisory committee members expressed a desire to see new facilities and programs in Jubilee Park.

Justification #2: High school students prioritized the following for Jubilee Park: updated and expanded skate park (31%); basketball court (31%); water play area (30%); and enclosed dog park (27%).

Justification #3: Community survey respondents prioritized the following for Jubilee Park: water park/spray pad (45%); updated restrooms (42%); and a permanent, covered shelter for farmers' markets and other uses (27%).

Action #1	Purpose of Action
<b>1. Coordinate with the City Council to adopt the Cave Junction Parks and Recreation Master Plan within 3 months.</b>	Provides a mechanism for the plan to be a binding document that the City must consult when considering improvements and adding new parks and recreation facilities.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Ensure that the Jubilee Park Concept Plan is emphasized in City Council discussions.	
Action #2	Purpose of Action
<b>2. Implement Jubilee Park Concept Plan; begin within 1 year.</b>	Addresses a variety of park and recreation needs and interests over a longer-period of time; allows community members to see potential impact of plan.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Implement the concept plan in phases based on the features that are prioritized in the Cave Junction Parks and Recreation Master Plan.	
<i>Sub-Action #2:</i> Purchase wooded land adjacent to the northeast corner of Jubilee Park and convert it into a recreational resource.	
Action #3	Purpose of Action
<b>3. Set up a schedule to periodically evaluate improvements of existing parks within the next year</b>	Provides an actionable schedule for initiating development of new park and recreation facilities.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Determine the period of time that park improvements must be consistently maintained before new park and recreation facilities are developed.	
<i>Sub-Action #2:</i> Set-up procedures within the Parks and Recreation formal group for managing long-term projects.	
<i>Sub-Action #3:</i> Create a Pool Facility working group within the Park and Recreation formal group (see Appendix A. Pool Memo).	

<b>Action #4</b>	<b>Purpose of Action</b>
<p><b>4. Set up a schedule to periodically evaluate parks and recreation needs and interests within the Cave Junction community within the next two years.</b></p>	<p>Ensures park and recreation priorities are consistent with the needs and interests of community members over time; necessary for community investment and support of parks and recreation efforts (volunteer, financial, or otherwise).</p>
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Set up procedures within the Parks and Recreation formal group for managing long-term projects.</p>	
<b>Action #5</b>	<b>Purpose of Action</b>
<p><b>5. Develop a master plan for Old Stage Park within the next 10 years.</b></p>	<p>Allows for the land to be used for the community goals that best fit the location and characteristics of the space.</p>
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Begin with an evaluation of the progress of other actions in the Cave Junction Parks and Recreation Master Plan</p> <p><i>Sub-Action #2:</i> After progress has been made on implementing other Master Plan actions, determine which, if any, additional actions could be best accomplished using Old Stage Park</p>	



# Goal 7:

## Establish long-term funding strategies

Justification #1: Without strategies for obtaining funds for park development and maintenance, the City will risk becoming accountable for building and sustaining facilities that it cannot afford.

Action #1	Purpose of Action
<b>1. Distribute a community survey that asks residents how they would like to fund these initiatives (user fees, marijuana sales tax, City tax, Parks &amp; Recreation Taxing District) within the next 6 months.</b>	Encourages community investment in park and recreation funding decisions; method for determining the funding mechanisms that will be the most effective for the Cave Junction community.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Ensure the survey includes brief explanations of the different funding methods. <i>Sub-Action #2:</i> Hold public meetings and coordinate with community groups to explain the different funding methods.	
Action #2	Purpose of Action
<b>2. Conduct a feasibility study for the development of a Parks and Recreation Taxing District within the next year.</b>	Provides specific information on the necessary process and potential implications for funding parks and recreation efforts within Cave Junction.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Examine three different tax levels and the potential amount of funding that each level would generate. <i>Sub-Action #2:</i> Create a potential implementation plan and timeline to include in public discussions.	
Action #3	Purpose of Action
<b>3. Conduct a feasibility study for adding System Development Charges (SDCs) for Parks &amp; Recreation within the next year and a half.</b>	Provides specific information on the necessary process and potential implications for funding parks and recreation efforts within Cave Junction.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Examine three different levels of charges and the potential amount of funding that each level would generate. <i>Sub-Action #2:</i> Create a potential implementation plan and timeline to include in public discussions.	
Action #4	Purpose of Action
<b>4. Develop regular fundraising campaigns within the next 2 years (begin in 1 year).</b>	Creates consistency in local fundraising efforts for ongoing parks and recreation needs.
<b>Sub-Actions</b>	
<i>Sub-Action #1:</i> Develop relationships with potential private donors. <i>Sub-Action #2:</i> Allow donors to purchase dedication plaques for benches within Jubilee Park (possibly give a 3-year limit with renewal options). <i>Sub-Action #3:</i> Coordinate with local community organizations for a new ongoing fundraiser around park specific needs and facilities.	

<b>Action #5</b>	<b>Purpose of Action</b>
<b>5. Coordinate grant-writing and fundraising efforts within the Cave Junction community.</b>	Increases the ability of community organizations to accomplish park and recreation related priorities; provides cost-sharing opportunities.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Apply for at least one grant per year.</p> <p><i>Sub-Action #2:</i> Coordinate with existing fundraisers for any potential cost-sharing opportunities (i.e. efforts for the skate park, little league, arts programs).</p> <p><i>Sub-Action #3:</i> Support and coordinate local community organizations' efforts to build a multi-use recreation center (i.e. the Boys &amp; Girls Club).</p>	
<b>Action #6</b>	<b>Purpose of Action</b>
<b>6. Establish structures within the Parks and Recreation formal group to monitor funding opportunities and changes in potential financial options.</b>	Enables the Cave Junction community to better respond to changes in funding opportunities; increases competitiveness for grants and the ability to prepare for future financial constraints.
<b>Sub-Actions</b>	
<p><i>Sub-Action #1:</i> Track relevant grant opportunities, cycles, and application periods by assigning this duty to a member of the Parks and Recreation formal group; create a shared forum for storing this information that can be easily passed on to future group members.</p> <p><i>Sub-Action #2:</i> Keep up-to-date on changes in relevant funding streams within the Oregon State Legislature (i.e. updates on bills, opportunities for public comment) by assigning this duty to a member of the Parks and Recreation formal group; develop a relationship and regular contact with elected officials.</p>	
<b>Action #7</b>	<b>Purpose of Action</b>
<b>7. Review Capital Improvements Plan (CIP) twice a year within Parks and Recreation formal group and annually within the City budget review process.</b>	Supports a continuous re-evaluation of the feasibility of capital projects.
<i>Sub-Action #1:</i> Integrate the pool development process in each review of the Capital Improvements Plan.	