**City of Cave Junction - 222 W. Lister St / PO Box 1396**

**Zoning Clearance Minor/Major – Permit**

NOTICE TO APPLICANT: Applicants are advised to review the list of submittal requirements indicated on each application form prior to submitting an application. **Incomplete applications will not be acted upon. Failure to provide complete and/or accurate information may result in delay or denial of your request.**

  **Permit No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Owner (if different from applicant) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Consent Attached: Yes - No

Owners Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zoned: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Assessors Map: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tax Lot:\_\_\_\_\_\_\_\_\_\_ Sq. Footage:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Development Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Square footage of structures: Proposed: \_\_\_\_\_\_\_ Existing: \_\_\_\_\_\_\_ Total Bedrooms \_\_\_\_\_\_\_ Total Bath \_\_\_\_\_\_

Water Source(s) \_\_\_\_\_\_ Sewage Disposal \_\_\_\_\_\_ (**Discharge of RV dumps into sewer is not allowed)**

Access: City Street Private Street County Road State Highway

 Chemicals or substance to be used on property? Yes No

 Flood hazard area? Yes No **If yes, provide an *Elevation Certificate***

 Will there be electrical and/or plumbing changes or additions? Yes No

 ***Submit 8 ½” x 11" site plan & include the following:***

Scale of site plan North Arrow Parcel Dimensions

 Location, dimensions, heights & square footage of structures (existing & proposed).

 Setbacks (from structures to property lines, utilities, creeks)

 Location of street & driveway access Location of existing and proposed utilities

 Grading & slopes of the site with particular attention to controlling storm drainage.

 Location of drainage ditches and waterways

 Location and height of fences and walls

 Landscaping and locations of irrigation system.

 Location dimensions & uses for all existing & proposed easements on and/or serving the parcel.

**Include for Commercial and Multi-Family Development:**

 Location & dimensions of off-street parking spaces, handicapped parking and loading zones

 Points of entry & exit for motor vehicles & internal circulation pattern.

 Location & size of all exterior signs & outdoor advertising, both building mounted/independent structures.

 Indications of proposed uses of building on the site.

 Location of lighting on all structures.

 Design and Architectural Standards as required in Chapter 17.28.

 Any other architectural or engineering data as may be required to permit necessary findings that the provisions of the Zoning Ordinance and State laws are complied with.

**\*\*\*Additional fees will be charged for reviews by professional planners and/or engineer\*\*\***

**\*A building permit may be required from the Department of Building and Safety. Access or environmental permits may be required from other county, state or federal agencies.**

***I hereby certify that the contents of this application are correct and do assume responsibility for all applicable laws, ordinances, codes and agree to comply with the condition of this permit.***

**Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 $\_\_\_\_\_\_\_\_\_\_\_ Recpt # \_\_\_\_\_\_\_\_\_ C/Ck \_\_\_\_\_\_\_\_\_\_ Date Paid \_\_\_\_\_\_\_\_

**PLANNING USE ONLY:**

Lot Square Footage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

X 50% Lot Coverage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (SFR - Structures Allowed)

Proposed Structure Sq. Ft\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Sq. Ft. of all Structures \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Available Sq. Ft. for Future \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Setbacks Required: Front (20ft) \_\_\_\_ Side (5ft) \_\_\_\_ Side (5ft) \_\_\_\_ Rear (10ft) \_\_\_\_

Parking Spaces \_\_\_\_\_\_\_\_\_\_ Required \_\_\_\_\_\_\_\_\_\_\_\_Available

Flood Zone \_\_\_\_\_\_ Sidewalk(s)\_\_\_\_\_\_\_ Easements \_\_\_\_\_\_ AFD? \_\_\_\_\_

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PUBLIC WORKS USE:**

Commercial \_\_\_\_\_ EG/LI \_\_\_\_\_ MFR \_\_\_\_\_ SFR \_\_\_\_\_\_\_\_ Public \_\_\_\_\_\_

Setbacks: Front \_\_\_\_\_\_ Side\_\_\_\_\_\_\_ Side \_\_\_\_\_\_\_\_ Rear \_\_\_\_\_\_\_\_

Parking Spaces Proposed \_\_\_\_\_\_\_\_\_ Parking Spaces Required \_\_\_\_\_\_\_\_\_\_\_

Design Standards \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Water Connection: Existing:\_\_\_\_\_\_\_Proposed:\_\_\_\_\_\_\_\_Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sewer Connection: Existing:\_\_\_\_\_\_\_Proposed:\_\_\_\_\_\_\_\_Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

. Drainage:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Backflow prevention device required: Well:\_\_yes\_\_\_no Irrigation/Sprinkler system:\_\_yes\_\_\_no

Grease Trap:\_\_yes \_\_\_no\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Easement\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Improvement agreement\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Driveway culvert\_\_\_\_\_\_Driveway apron\_\_\_\_\_\_\_\_\_\_Sidewalk(s)\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Comments:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Conditions of Approval:** 1) All builders shall install a silt barrier along the full front property line. Barrier must be between the sidewalk and lot grade; 2) All equipment shall be unloaded and loaded on the construction site; 3) Driveway must conform to *Municipal Code 12.08.040 A - E*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Additional Final for Manufactured Home: 1) Placement 16 inches above grade: Yes No

2) Size over 1,000 sq. ft: Yes No

3) Roof pitch 14°: Yes No

4) Res. Building Materials: Yes No

 5) Garage/Carport Required: Yes No

**Initial site check date:**   **By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Initial Approval by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Fax copy to Building and Safety \_\_\_\_\_\_\_\_\_\_\_\_ Update Local and Tax Lot \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Final City inspection date \_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Final Approval date \_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**THIS PERMIT WILL EXPIRE ONE YEAR AFTER ISSUANCE**

***Contact City Hall after final inspection by the Building & Safety Department*.**

 Updated 2020