

# Zone Change - Application

City of Cave Junction PO Box 1396 222 W. Lister St., Cave Junction, OR 97523

541) 592-2156

PERMIT # \_\_\_\_\_

Owner Name \_\_\_\_\_ Tel: \_\_\_\_\_

Mailing address \_\_\_\_\_

Applicant Name \_\_\_\_\_ Tel: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Owner Consent (if applicable) \_\_\_\_\_  Letter

Property address: \_\_\_\_\_

Assessor's Map \_\_\_\_\_ Tax Lot \_\_\_\_\_ Parcel Size: \_\_\_\_\_

Current Zone \_\_\_\_\_ Proposed Zone \_\_\_\_\_ Comprehensive Plan Zone \_\_\_\_\_

Request: \_\_\_\_\_

Water Source: \_\_\_\_\_

Sewer Disposal : \_\_\_\_\_

**Attach a narrative explaining reason for request, alternatives considered, and documentation supporting compliance with criteria in *Municipal Code 17.14.510 (B) 1-3 (Quasi-Judicial Amendments)* and *Municipal Code 17.14.540 (Transportation Planning Rule Compliance)*.**

**Submit a site plan, drawn to scale and include the following:**

- Vicinity site map with zoning     Parcel dimensions     North arrow
- Dimension & location of existing & proposed structures on lot.
- Easements (existing & proposed)
- Street location & driveway (existing & proposed)
- Setbacks (from property lines to structures)

**Attach a legal description of the property.**

**Attach signed "Statement of Understanding"**

*I hereby certify the contents of this application are correct and assume responsibility for compliance in all applicable laws, ordinances, and codes of the City, County and State of Oregon:*

Owner/Agent Signature: \_\_\_\_\_

(Print or type name) \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_ Rect. No \_\_\_\_\_

## ACTION TAKEN

### PLANNING COMMISSION

1. Date of Public Hearing with the Planning Commission: \_\_\_\_\_
2. The Planning Commission at its regular meeting of: \_\_\_\_\_  
took the following action on this application:  
 Recommended     Not Recommended  
 Tabled             No Conditions  
 Recommended with attached conditions  
Conditions: \_\_\_\_\_  
\_\_\_\_\_  
Reasons for Decisions: \_\_\_\_\_
4. Signed by Chairman: \_\_\_\_\_

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### CITY RECORDER

5. Date received from Planning Commission: \_\_\_\_\_

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### CITY COUNCIL

6. A Public Hearing with the City Council was set for (date) \_\_\_\_\_
7. The City Council, at its regular meeting of the Public Hearing (date) \_\_\_\_\_  
took the following action:  
 Approved                     Approved with Conditions             Tabled  
 Disapproved                 No Conditions  
Reasons for Council Decisions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Signed by Mayor: \_\_\_\_\_ Date: \_\_\_\_\_
9. Ordinance Signed by Mayor: \_\_\_\_\_ Date: \_\_\_\_\_

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### CITY RECORDER

10. Received from Mayor: \_\_\_\_\_
11. Forwarded to Applicant: \_\_\_\_\_
12. Signed by City Recorder/Clerk: \_\_\_\_\_