

ANNEXATION

City of Cave Junction
PO Box 1396 / 222 Lister St, Cave Junction OR 97523
(541) 592-2156

Date: _____ Permit No.: _____

Name of Applicant: _____ Phone: _____

Mailing Address: _____

Property Owner (if different from applicant): _____ Consent: Yes - No

Owners Address: _____ Phone: _____

Address of property to be annexed: _____

Assessor's Map: _____ Tax Lot: _____ Sq. Footage: _____

Present County Zoning: _____

Proposed City Zoning: _____

Existing City Water: Yes No If no, distance to nearest mainline _____

Existing City Sewer: Yes No If no, distance to nearest mainline _____

THE FOLLOWING MUST BE INCLUDED WITH THE APPLICATION:

- Notarized " Consent to Annexation Form"
- Copy of Deed and Exhibit A (legal description of property)
- Vicinity Map (8 1/2 x 11)

SITE PLAN MUST INCLUDE THE FOLLOWING

- North Arrow
- Parcel Dimensions and square footage of each parcel
- Location of all structures, including fences
- Street locations and access to lot (s)
- Easements

Applicant Signature: _____ Date: _____

Received by: _____ Amount: _____ Recpt#: _____ Date Paid: _____ Cash or Check

ACTION TAKEN

Annexations require two public hearings

Neighborhood Notices must be sent out 20 days before 1st hearing. Date: _____

First Public Notice to Newspaper 10 days before 1st hearing. Date: _____

First Public Hearing is. Date: _____

2nd Public Notice sent to Newspaper 1 week before 2nd hearing. Date: _____

2nd Public Hearing is. Date: _____

City Council

The first Public Hearing with the City Council is set for _____ to hear request.

The City Council took the following action. Please circle one.

Recommended Not Recommended Tabled

Recommended with Conditions No Conditions

Comments:

City Council

The second Public Hearing with the City Council is set for _____ for the second reading.

The City Council took the following action. Please circle one.

Approved Approved with Conditions Tabled

Disapproved No Conditions

Comments:

Owner Consent to Annexation - City of Cave Junction

Legal Owner (s) Name _____

Legal Owners Address _____

City _____ State _____ Zip _____

Address of property to be annexed: _____

Assessor's Map: _____ Tax Lot: _____ Acres: _____

Present County Zoning: _____ In Comprehensive Plan: Yes _____ No _____

Requested City Zone : _____

To the Common Council of the City of Cave Junction, Oregon:

We, the undersigned, do hereby allege and state that we are the owners of either the legal and/or equitable title to the real property described below.

We do hereby request that all the territory depicted and described on the attached map page be annexed to the City of Cave Junction without an election being held within the territory to be annexed.

We do hereby consent each for himself that our property to annexed to the City of Cave Junction.

In witness whereof, we have hereunto affixed our signatures on the _____ day of _____, 2021.

Acknowledgment:

On this _____ date of _____, 20____ did personally appear the above names _____ and _____ and did acknowledge that he/she/they are the true legal owners of said described property and did further acknowledge that they acted of her/his/their own voluntary act and deed.

Notary Public for Oregon

My Commission Expires _____